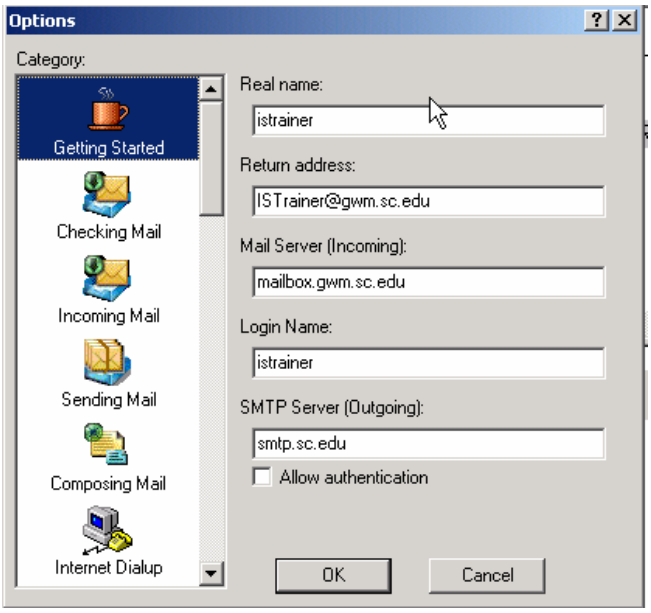
Using Eudora to access your GroupWise Email via IMAP

There are three basic steps to setting up Eudora to manage your GroupWise account:

1. Configure Eudora to IMAP your GroupWise Account — This will allow you to use Eudora to retrieve and manage your GroupWise account.
2. Configure Eudora to read the GroupWise LDAP Address Book — The GroupWise LDAP address book is a replica of the USC Novell GroupWise System Address Book. The LDAP Address book makes it easy to locate people and address items to people in the GroupWise Address Book.
3. Locate people and address mail to people in the GroupWise LDAP Address Book — You can search for people in the GroupWise Address Book and send mail to them.

Configuring Eudora to IMAP your GroupWise Account

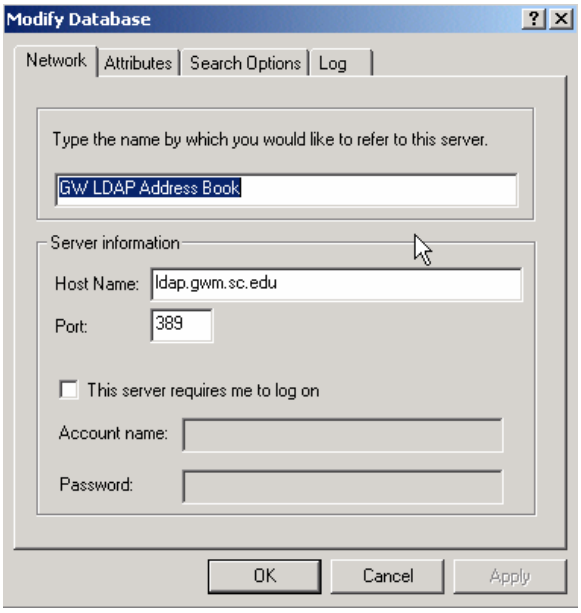
1. Choose **Tools**, **Options**.
2. Select **Getting Started** from the Category list.
3. Enter your name in the Real name field.
4. Enter your GW email address in the Return address field.
5. In the Mail Server (Incoming) field enter **mailbox.gwm.sc.edu**.
6. Type your GW login name in the Login Name field.
7. In the SMTP Server (Outgoing) field, enter **smtp.sc.edu** if you are on campus or your ISP's SMTP server if you are off campus.
8. Uncheck Allow authentication.
9. Choose **Incoming Mail** from the Category list.
10. Choose **IMAP** for the Server Configuration.
11. Press **OK**.



Configuring Eudora to access the GroupWise LDAP Address Book

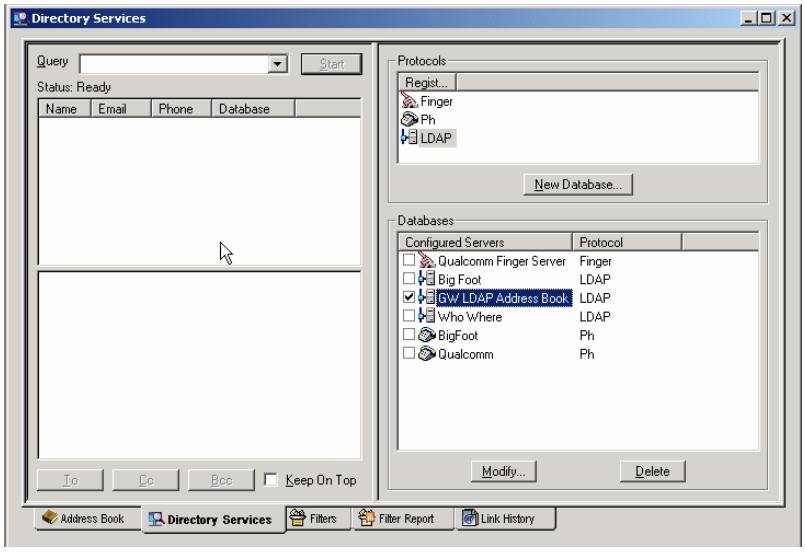
1. Choose **Tools**, **Directory Services**.
2. Select **LDAP** from the Protocols list.
3. Press **New Database**.
4. On the Network tab, type **GW LDAP Address Book** in the first field.
5. In the Host Name field, type **ldap.gwm.sc.edu**.
6. Enter **389** in the Port field.

7. Press the **Search Options** tab.
8. In the **Search Base** field, type o=usc (all alpha characters, all lowercase).
9. Press **OK**.
10. In the Databases list, place a checkmark beside GW LDAP Address Book.



Using the GroupWise LDAP Address Book to Locate People and Address Email

1. Open the Address Book.
2. Press the **Directory Services** tab at the bottom of the address book.
3. Enter a name in the **Query** field and press **Start**.
4. Highlight the name in the results list.
5. Press the To button at the bottom of the screen to enter the selected name on a new mail message.



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